Application for Use of the Facility

Name of Renter: ___________________________ Date of Application: __________

Select Type of Group:
□ Hellenic Affiliated Group
□ Other Group

Select Room:
□ 1st Floor Multipurpose Room for Meeting
□ 1st Floor Multipurpose Room for Event
□ 2nd Floor Board Room

Person in Charge of Function (PIC): ______________________________________

Contact Information: Phone #: ____________________________________________

Email Address: __________________________________________________________

Date of Function and Duration: ____________________________________________

Description of Function: __________________________________________________

________________________________________________________________________

Number of People Expected: ______________________________________________

Are you interested for future rentals? YES………NO………

I have read and agree to abide with the policy requirements* of the Hellenic Center regarding the use of its facility.

Signature: ___________________________ Date: ____________________________

Name: ___________________________ HC Representative name and contact:

<table>
<thead>
<tr>
<th>Hellenic Affiliated Groups</th>
<th>Rent</th>
<th>Cleaning Fee</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Floor Multipurpose Room for Meeting</td>
<td>$100</td>
<td>$100</td>
<td>$200</td>
</tr>
<tr>
<td>1st Floor Multipurpose Room for Event</td>
<td>$200</td>
<td>$100</td>
<td>$300</td>
</tr>
<tr>
<td>2nd Floor Board Room</td>
<td>$100</td>
<td></td>
<td>$100</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Groups</th>
<th>Rent</th>
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<th>Total</th>
</tr>
</thead>
<tbody>
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<td>$400</td>
<td>$100</td>
<td>$500</td>
</tr>
<tr>
<td>1st Floor Multipurpose Room for Event</td>
<td>$100</td>
<td>$50</td>
<td>$150</td>
</tr>
</tbody>
</table>

NOTE: Per Mont. Co. Fire code, total number of allowable occupancy shall not exeed ___ persons

* Policy Requirements: Renter shall provide proof of own insurance binder. Smoking is prohibited in the building. No political gatherings or affiliations are allowed. Rental fee per function is required, as applicable. Facility should be left clean after the function. All trash must be removed. The PIC must contact the designated HC representative prior to the end of the function rental, for inspection and confirmation that the facility is left in satisfactory order.